

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, OCTOBER 31, 2013 – 9:30 A.M.**  
**FIRST FLOOR HEARING ROOM**

Revised 10/29/13
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**AGENDA**

**Please note the change in start time:**

**I. 9:30 A.M. - CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance
- C. Maryland Clean Energy Center Excellence in Public Service Award to Lisa Orr, Community Development Division
- D. Commissioner Comments
- E. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- F. Approval of Minutes

**II. PUBLIC COMMENTS (*Three-Minute Presentation*)**

**III. CONSENT AGENDA (*See Attached Separate Agenda*)**

**1**

**IV. 10:00 A.M. - PUBLIC HEARINGS**

- A. [Proposed Bond Resolution](#) – Buckingham's Choice – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)

**Public comments will be limited to three minutes for individual speakers.**

**2**

**The Board may take action following the public hearing.**

- B. [Proposed Bond Resolution](#) – Brook Lane Health Services, Inc. – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)

**Public comments will be limited to three minutes for individual speakers.**

**3**

**The Board may take action following the public hearing.**

- C. [Keller Property](#) Memorandum of Understanding – Jason Stitt, Public Works Division

**Public comments will be limited to three minutes for individual speakers.**

**4**

**The Board may take action following the public hearing.**

- D. [Zoning Text Amendment](#) #ZT-13-01 through ZT13-08 (Priority 4 Text Amendments) - Proposed Ordinance to Amend Certain Sections of the Frederick County Code – Eric Soter and Shawna Lemonds, Community Development Division

**Public comments will be limited to three minutes for individual speakers.**

**The Board may take action following the public hearing but the ordinance may not become effective until 10 days after the public hearing.**

**5**

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- E. [Zoning Text Amendment](#) #ZT-13-09 (Waterbody Buffer) – Proposed Ordinance to Amend Certain Sections of the Frederick County Code – Eric Soter and Tim Goodfellow, Community Development Division

**Public comments will be limited to three minutes for individual speakers.**

**The Board may take action following the public hearing but the ordinance may not become effective until 10 days after the public hearing.**

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V. **AGENDA BRIEFING**

Thursday, November 7 at 10:00 a.m.

- Petition to Close a Portion of Ridge Road in Blue Ridge Summit – Dave Olney, Public Works Division
- Proposed Amendments to the Frederick County Water and Sewerage Plan (Summer 2013 Cycle) – Tim Goodfellow, Community Development Division

VI. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*

- A. [Proposed Amendments](#) to the Frederick County Ethics Ordinance – Linda Thall, Office of the County Attorney  
**(10 Minutes - Board Decision)**
- 7**
- B. [Modification of the Loan](#) Assumption Request (Frederick Arts Council) Previously Approved by the Board of County Commissioners – Renee Lopez, Ausherman Family Foundation  
**(10 Minutes - Board Decision)**
- 8**
- C. [Proposed Frederick](#) County Transfer Tax – Erin White, Finance Division  
**(10 Minutes - Board Guidance)**
- 9**

VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

- A. [Resolution to Set Policies](#) for the Maryland Smart Energy Communities Initiative – Shannon Moore, Community Development Division  
**(5 Minutes - Board Decision)**
- 10**
- B. [Fleet Utilization Study](#), Phase 2 – Patrick Hannah, Public Works Division  
**(10 Minutes - Board Decision)**
- 11**

VIII. **COMMISSIONERS COMMENTS**

IX. **PUBLIC COMMENTS (Three-Minute Presentation)**

X. **QUESTIONS - PRESS**

XI. **ADJOURN**

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**CONSENT AGENDA DETAIL**

**BID AWARD**

1. [Purchasing Memo #14-061](#) - Bid #14-061, Promotional Testing Services (Piggyback Contract)  
Award to: Fields Consulting Services  
Award amount: Additional \$30,000 (Total - \$70,000)

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.